



**FISCAL SUPPORT PROGRAM TO REGAIN GROWTH (FISREG)
MINISTRY OF FINANCE AND PLANNING**

REQUEST FOR EXPRESSIONS OF INTEREST CONSULTING SERVICES: Project Manager for the Implementation of Commonwealth Meridian at Suriname Debt Management Office (SDMO)

Institution: Inter-American Development Bank (IDB)
Country: Republic of Suriname
Project: Fiscal Support Program to Regain Growth (FISREG) SU-L1060
Sector: Reform/modernization of the state-fiscal policy for sustainability and growth
Abstract: Project Manager for the Implementation of Commonwealth Meridian at Suriname Debt Management Office (SDMO)
Loan No.: 5727/OC-SU
Contract No.: FISREG-CS-IC-006
Deadline: *October 15, 2024*

The Ministry of Finance and Planning has received financing from the Inter-American Development Bank (IDB) toward the cost of the Fiscal Support Program to Regain Growth (FISREG), and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) includes:

1. Actively monitor the project implementation plan and amend, where necessary, in consultation with the SDMO.
2. Support the day-to-day project activities and overall coordination by liaising with the project resources, stakeholders, and experts to guarantee smooth implementation of administrative and operational tasks within the timelines detailed in the various components of the project.
3. Assist with the preparation of the Terms of Reference for additional expert consultant positions and assist with the selection process, in-line with the relevant procurement policies. Consultants are anticipated to be appointed for three phases: data preparation, training, and data validation and reconciliation.
4. Support the SDMO with the review the consultant contracts.
5. Monitor consultant performance and delivery of outputs in line with the agreed contracts.
6. Prepare the application for the funds as budgeted for in the various components of the project.
7. Co-ordinate consultants travel arrangements and workshop logistics.
8. Prepare progress and final substantial and financial reports for submission to the SDMO and Project Donor, as required.
9. Maintain up-to-date files and records of project documentation.

The Program Implementation Unit (PIU) FISREG of the Ministry of Finance and Planning now invites eligible “Consultants” to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

QUALIFICATIONS:

1. Minimum of 5 years' project management experience.
2. Proven experience in delivering similar system migration projects.
3. Proven ability to work with minimal supervision to deliver quality results.
4. Ability to work alone and in teams.
5. Affinity with Debt Managements standards and procedures creates an advantage.
6. Proven ability to draft, edit and produce written reports, including results-focused reports.
7. Excellent knowledge of Microsoft Office packages including PowerPoint, Word and Excel.
8. A proven leadership track record will be an asset to this consultancy.
9. Proven experience working with Government, international organizations and donors.

Consultants will be selected in accordance with the procedures set out in the Inter-American Development Bank: **Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank GN-2350-15** and is open to all eligible bidders as defined in the policies.

A Consultant will be selected in accordance with the "Selection of Individual Consultants" method set out in the Consultant Policies.

Further information can be obtained by sending an e-mail to the e-mail address below during office hours: 0800 a.m. to 1500 p.m. Suriname Time (SRT).

Expressions of interest and Curriculum Vitae must be delivered by e-mail by *October 15, 2024* before 14.00 p.m. Suriname Time (SRT).

Program Implementation Unit FISREG
Attn: Gaitrie Mohan-Sitaram, Procurement Officer
Watermolenstraat 50-52 1st Floor
Paramaribo, Suriname
Tel: +597 470065/ 8513917
E-mail: procurement.fiseg@finance.gov.sr